



Conditions of Forestry Futures Trust Silviculture Round Approval

All associated forms for the Forestry Futures Trust Silviculture program can be found on our website at www.forestryfutures.ca. Please refer to section below for submission details

- **Terms of Project Approval:** Submit within two weeks of receipt of approval notice or funds may be redirected to other projects of merit. Terms of Project Approval must contain signature and RPF seal. Send electronically to admin@forestryfutures.com and trustclaims@ontario.ca.
- **Interim and Final Reimbursement Requests:** Use forms approved January 2018 and email to admin@forestryfutures.com and trustclaims@ontario.ca
- **Project Work Reports (PWR):** Submit with the last reimbursement of the fiscal year and no later than April 30. PWR must contain signature and RPF seal. Send electronically to admin@forestryfutures.com and trustclaims@ontario.ca.
- **Final Project Work Report:** Submit with the last reimbursement of completing the project. Following the FFT Committee's receipt and approval, the Trustee will be authorized to release funds to pay the Final Reimbursement. PWR must contain signature and RPF seal. Send electronically to admin@forestryfutures.com and trustclaims@ontario.ca.

Please notify the Forestry Futures Trust Committee at admin@forestryfutures.com with any invoicing issues, changes from forecasted project activities (prior to their occurrence), or expected late PWR submission. The FFT Committee must approve any amendment to the original approved project submission. Payment schedules and reporting requirements are being strictly enforced.

Maps for silvicultural projects are mandatory for the completed areas and must be included with the Final Project Work Report only. Maps should follow the guidelines listed below:

- Maps are not required with Interim reports.
- Maps should be submitted electronically; however, where file size prohibits sending electronically, please mail a copy of the map on a CD to the FFT Committee address in Thunder Bay (1294 Balmoral Street, Suite 2003, Thunder Bay, ON P7B 5Z5)
- Maps should show the area that was proposed for treatment and the area actually treated.
- Specify the base map number, show roads and other geographic features that would assist a person who wished to visit the treatment site.